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प्रमुख प्रशासकिय अधिकृत

**BELDADI RURAL MUNICIPALITY OFFICE**  
**KANCHANPUR**

**REQUEST FOR TECHNICAL / FINANCIAL PROPOSAL  
(RFP) DOCUMENT  
FOR  
PROCUREMENT / SHOPPING  
OF  
AMBULANCE**

Proposal Submitted By

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June 24, 2021



बेलडाँडी गाउँपालिका  
गाउँ कार्यपालिकाको कार्यालय  
बेलडाँडी कञ्चनपुर ।

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Technical Specification सहितको Request for financial proposal (RFP)

पेश गर्न आह्वान गरिएको सार्वजनिक सूचना  
( तेस्रो पटक प्रकाशन भएको मिति २०७८।०३।१०)

यस कार्यालयबाट AMBULANCE खरिदका लागि मिति २०७८।०२।११ र २०७८।०२।२१ गतेको राष्ट्रिय र दैनिक पत्रिकामा प्रकाशितक्याटलग/ब्रोसुर पेश गर्न आह्वान गरिएको दुवै पटकको सूचनाको म्याद भित्र पनि कुनै प्रस्ताव दर्ता नभएकाले अब पुनः तेस्रोपटक २०७८।०३।१० मा यो सूचना प्रकाशित भएको मितिले मात्र ३ दिनको दिउसो १२ वजेभित्र यस कार्यालयबाट स्विकृत भएको Technical Specification सहितको Request for financial proposal (RFP) यस कार्यालयबाट लिई वा यस कार्यालयको [www.beldandimun.gov.np](http://www.beldandimun.gov.np) बाट Download गरी माग भएका आवश्यक कागजातहरु संलग्न गरि प्राविधिक तथा आर्थिक प्रस्ताव सहित सिलबन्दी गरी खाममा विवरण प्रष्ट खुलाई यस कार्यालयमा दर्ता गरी सक्नु पर्नेछ । दर्ता भएका सिलबन्दी प्रस्तावहरु कार्यालय प्रतिनिधि तथा प्रस्तावदाता वा निजहरुका प्रतिनिधिहरुको रोहवरमा दाखीला गर्ने अन्तिम दिनको अपरान्ह २.०० वजे खोलिने छ । प्रस्तावदाता वा निजका प्रतिनिधिहरु उपस्थित नभए पनि प्रस्ताव खोल्ने कार्यमा बाधा पर्ने छैन । रीत नपुगेको वा ढिलो गरी प्राप्त हुन आएको प्रस्ताव उपर कुनै कारवाही हुने छैन । पेश गर्ने अन्तिम दिन विदा परेमा त्यस पछि कार्यालय खुल्ने दिन पेश गर्न सकिनेछ ।

Authorized Signature:

Name and Title of Signatory

Name of Supplier

Address



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## Procurement of AMBULANCE

### REQUEST FOR TECHNICAL & FINANCIAL PROPOSAL (RFP)

Contract Ref: BRM-24-2077/078

Date of Issue: 2078/03/10

To  
M/S .....

Dear Sir/Madam

The BELDADI RURAL MUNICIPALITY OFFICE, Kanchanpur requests you to submit price and technical proposal with relevant documents for the supply of the following items:

Authorized Signature: \_\_\_\_\_

Name and Title of Signatory: \_\_\_\_\_

Name of Supplier: \_\_\_\_\_

Address : \_\_\_\_\_

Phone Number : \_\_\_\_\_



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## **TERMS AND CONDITIONS FOR SUPPLY OF AMBULANCE**

Purchaser: BELDADI RURAL Municipality Office, Kanchanpur .

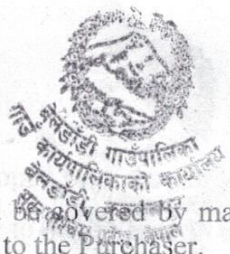
Package No. BRM-24-2077/078

1. **Schedules for Supply:** Within 5 days from the date of agreement
2. **Fixed Price:** The prices indicated in the Form of Proposal are firm and fixed and not subject to any adjustment during contract performance.
3. **Delivery Schedule:** The delivery should be completed as per above schedule but not exceeding one months from the date of signing of contract.
4. **Insurance:** The Machine / Equipment should be insured up to delivery place/final destination.
5. **Applicable Law:** The Contract shall be interpreted in accordance with the laws of the Purchaser's country.
6. **Resolution of Disputes:** The Purchaser and the Supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute between them under or in connection with the Contract. In the case of a dispute between the Purchaser and the Supplier, the dispute shall be settled in accordance with the provisions of the arbitration law or rules of the Purchaser's country.
7. **Delivery and Documents:** Upon delivery, the Supplier shall provide the following documents to the Purchaser:
  - (i) Copies of the Supplier's invoice showing goods' description, quantity, unit price, and total amount;
  - (ii) Manufacturer's or supplier's warranty certificate; and
  - (iii) Certificate of origin.

If goods are coming by courier, supplier shall also provide prior to delivery, copies of documents that will enable Purchaser to receive the goods. The above documents shall be received by the Purchaser at least one week before arrival of the goods and, if not received, the Supplier shall be responsible for any consequent expenses.

8. **Payment:** Payment of the contract price shall be made in the following manner:

On Delivery and acceptance: One Hundred (100%) percent. of the Contract Price of the Goods and related services delivered shall be paid within thirty (30) days of receipt of the



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- Goods and related services
9. Warranty: Goods offered should be covered by manufacturer's warranty for at least 12 months from the date of delivery to the Purchaser.
10. Packaging and marking Instructions: The Supplier shall provide standard packing of the goods as required preventing their damage or deterioration during transit to their final destination, as indicated in the contract.
11. Defects: All defects will be corrected by the Supplier without any cost to the Purchaser within 30 day from the date of notice by Purchaser. The name and address of service facility where the defects are to be corrected by the supplier within the warranty period are:  
Facility \_\_\_\_\_  
Address \_\_\_\_\_
12. Force Majeure: The supplier shall not be liable for penalties or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.
- For purposes of this clause, "Force Majeure" means an event beyond the control of the Supplier and not involving the Supplier's fault or negligence and not foreseeable. Such events may include, but not restricted to, act of Purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.
- If a Force Majeure situation arises, the Supplier shall promptly notify the Purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the Purchaser in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by Force Majeure event.
13. Required Technical Specifications: (with attachments)
- (i) General Description
  - (ii) Specific details and technical standards
  - (iv) Power of attorney signed and sealed
  - (v) Product Specifications and Brochures catalogue duly signed and stamped.
  - (vi) Manufacture Authorization letter .
14. Training to the Employ of Municipality Staff from 1 to 2 Person who handle vehicle
15. Spare parts and after sales service facilities:-  
To support the after sales service and availability of spare parts, the bidder should propose a workshop that has capacity to provide service of Ambulance in near the delivery place.



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- 15.1. Have its own well equipped workshop and have legal partnership with a workshop with capacity to provide service to ambulance near station. So the workshop should provide end user certificate / letter of recommendation that it has previously serviced aAmbulance (of their organization). The bidder should also present document evidence of the workshop area, capacity, manpower, and audit documents, relevant documents like registration, tax clearance and certification if any.
- 15.2. Authorization from the authorized service centers of the Vehicle manufacturer company it is proposing in the bid in Nepal. And audit documents, relevant documents like registration, tax clearance and certification if any.
16. Failure to Perform: The Purchaser may cancel the Agreement if the Supplier fails to deliver the Goods, in accordance with the above terms and conditions, in spite of a 7 day notice given by the Purchaser, without incurring any liability to the Supplier.
- Supplier confirms compliance with above specifications.

NAME OF SUPPLIER:

Authorized Signature:

Place:

Date :

Name of Supplier:

Authorized Signature:

Place:

Date:

Executive Officer

BIRADIR RURAL MUNICIPALITY OFFICE  
KANCHANPUR



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17. If Firm / Supplier, is associated with the firm that prepared the design and specifications of the contract that is subject of this procurement, they shall be disqualified.

18.: Supplier should mention any additional facilities If any.

19. Proposal in duplicate and written in English language, should be accompanied by adequate technical documentation and catalogue(s) and other printed material or pertinent information (in English/Nepali language) for each item quoted, including names and addresses of firms providing after-sales service facilities in Nepal.

20. The deadline for receipt of proposal (s) by the Purchaser at BELDANDI RURAL MUNICIPALITY, KANCHANPUR is: 12:00 noon:2078/03/12. The proposal shall be opened in public in the presence of office representative, Suppliers' representative who choose to attend on 2:00 pm local time on 2078/03/12 at the mentioned address. In the absence of Suppliers' representative office will not obstruct to open the proposal.

21. Firm / Supplier shall submit only one set of proposals for the above items. Proposal must be typed or written in indelible ink and shall be signed by authorized representative. Without a signature / Seal in the Form of Technical / Financial Proposal, proposal will not be considered.

22. Proposal(s) should be submitted as per the following instructions and in accordance with the attached form of Contract. The attached Terms and Conditions of Supply is an integral part of the Contract.

23. Proposal in the attach format should be signed, sealed in an envelope and addressed to the following address:

BELDADI RURAL Municipality Office  
Kanchanpur  
Ph. no. 9858731111

Name of Supplier:

Authorized Signature:

Place:

Date:

Executive Officer

BELDADI RURAL MUNICIPALITY OFFICE  
KANCHANPUR

  
**TECHNICAL SPECIFICATION**  
**AMBULANCE**

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| S.N. | Criteria           | Requirement  | Offered Specification |
|------|--------------------|--|-----------------------|
| 1    | General            | <b>Ambulance, Right Hand Drive model</b> suitable for driving in Nepal at an altitude upto 2500 meter and in ambient temperature -5 to 50 degree centigrade. <b>Gross Vehicle Weight of the Vehicle shall not be less than 2500 kg.</b>  |                       |
| 2    | Engine             | Diesel Engine with displacement <b>more than 1450 cc.</b> , developing <b>Maximum rated power output min. 56 HP at governed RPM with torque min. 155 NM @ governed RPM</b> , engine fully equipped with accessories for efficient full load operation of the vehicle at operating conditions.  |                       |
| 3    | Emission Standard  | The Emission Standard of the vehicle should be "Vehicle Mass Emission Standard" of Nepal Which is to be certified by Department of Transport Mangement , Nepal   |                       |
| 4    | Gauges             | To fuel, oil pressure etc. as necessary for efficient operation and maintenance etc.   |                       |
| 5    | Clutch             | Single Dry Plate, Diaphragm type   |                       |
| 6    | Transmission       | Synchromesh 5 – Speed gearbox, 5 forward and one reverse   |                       |
| 7    | Ground clearance   | High Ground clearance preferred. More than <b>177 mm.</b>  |                       |
| 8    | Fuel Tank Capacity | Min. 40 Ltrs   |                       |
| 9    | Suspension         | Semi Elliptical / Parabolic Leaf Springs.  |                       |
| 10   | Steering           | <b>Power Steering</b>  |                       |
| 11   | Brakes             | Disk Brakes at Front & Drum at rear / Vacuum Assisted Hydraulic brake  |                       |
| 12   | Cab                | 3 doors, 2 doors at front and one rear side all metallic cab with insulated roof, right hand drive (RHD), laminated glass wind screen, wipers, glass windows on doors, through ventilation, comfortable and adjustable seats for driver and passenger, floor mats, two sun visors and two side view mirror and rear view mirror. Rear body to be metallic, ambulance type. |                       |
| 13   | Chassis and frame  | Steel, heavy duty suitable for rough road conditions with toe-hook   |                       |



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|    |                       |   |  |
|----|-----------------------|---|--|
| 14 | Essential accessories | <ol style="list-style-type: none"><li>1. Head light, tail and rear light, reversing light, and turn signals.</li><li>2. Cabin lights</li><li>3. Speedometer / odometer</li><li>4. Spare wheel with tyre and tube</li><li>5. Hydraulic Jack with handle</li><li>6. Front Seat belt for driver and co-passenger</li><li>7. Stretcher</li><li>8. Siren</li><li>9. Revolving Light</li><li>10. Oxygen Cylinder Holder</li><li>11. Saline bottle holder</li><li>12. Anti skid Floor</li><li>13. Side Impact Beam on both Sides</li><li>14. Anti Roll bar</li></ol> <p>Equipped with all accessories in standard model as per International practice but not limited to the above items only.</p> |  |
| 15 | Instructions          | All signs and instructions in the vehicle shall be in English.  |  |
| 16 | Manuals               | One Copy of the Operator's and Owner's instructions and maintenance manual in English shall be supplied with the vehicle.   |  |
| 17 | Tools                 | A set of tools as required for general maintenance shall be supplied.   |  |
| 18 | Colour                | Standard color  |  |
| 19 | Proven Performance    | The vehicle offered shall be under standard production by the manufacturer for at least one year with performance and Fuel consumption curve.   |  |
| 20 | Warranty              | Manufacturer shall provide a minimum of One-year warranty after acceptance.   |  |
| 21 | Delivery              | Ambulance, shall be delivered to: Beldandi Rural Municipality Office, Kanchanpur  |  |

Authorized Signatory

Name and Title of Buyer

Name of Supplier

Address

Phone Number



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## FORM OF PROPOSAL

To

Executive Officer  
BELDADI RURAL Municipality Office  
Kanchanpur  
Telephone: 099-

We offer to execute the "Shopping of "AMBULANCE", Contract Identification /Shopping  
BRM-24-2077/078 in accordance with the Conditions of Contract accompanying this Proposal  
for the Contract Price of ----- (amount in words and  
numbers) (-----

----- (name of currency) ----- . We propose to complete  
the delivery of Goods described in the Contract within the following Delivery Time from the  
Date of Signing of the Contract.

### Prices for Supply

| Item<br>No | Description of Item         | Unit | Qty | Unit Price (NRs) |          | Total price (NRs) |          |
|------------|-----------------------------|------|-----|------------------|----------|-------------------|----------|
|            |                             |      |     | Figures          | In Words | Figures           | In Words |
| 01         | AMBULANCE                   | No's | 1   |                  |          |                   |          |
|            | Sub-Total                   |      |     |                  |          |                   |          |
|            | Discount                    |      |     |                  |          |                   |          |
|            | VAT @13% (NRs)              |      |     |                  |          |                   |          |
|            | Grand Total (NRs) in Figure |      |     |                  |          |                   |          |
|            | Grand Total In Words:       |      |     |                  |          |                   |          |

Authorized Signature: \_\_\_\_\_

Name and Title of Signatory \_\_\_\_\_

Name of Supplier: \_\_\_\_\_

Address : \_\_\_\_\_

Phone Number : \_\_\_\_\_

  
**FORM OF CONTRACT**

THIS AGREEMENT number \_\_\_\_\_ made on \_\_\_\_\_, 2020, between  
\_\_\_\_\_ (hereinafter called "the Purchaser") on the one part and  
\_\_\_\_\_ (hereinafter called "the Supplier") on the other  
part.

WHEREAS the Purchaser has requested for proposal for \_\_\_\_\_ (description of  
goods) to be supplied by Supplier, viz. Contract \_\_\_\_\_, (hereinafter called "Contract") and has  
accepted the Proposal by the Supplier for the supply of goods under Contract at the sum of  
\_\_\_\_\_ (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. The following documents shall be deemed to form and be read and construed as part of this  
agreement, viz:
  - a) Form of Proposal; Terms and Conditions of Supply, Technical Specifications;
  - b) Addendum (if applicable);
2. Taking into account payments to be made by the Purchaser to the Supplier as hereinafter  
mentioned, the Supplier hereby concludes an Agreement with the Purchaser to execute and  
complete the supply of goods under the Contract and remedy any defects therein in  
conformity with the provisions of the Contract.
3. The Purchaser hereby covenants to pay, in consideration of the acceptance of Contract,  
supply and delivery of the goods and remedying of defects therein, the Contract Price in  
accordance with Payment Conditions prescribed by the Contract.

IN WITNESS whereof the parties hereto have executed the Contract under the laws of  
Nepal (country of Purchaser) on the date indicated above.

**Signature and seal of the Purchaser:**  
For and on behalf of

\_\_\_\_\_  
Executive Officer  
BELDADI RURAL Municipality Office  
Kanchanpur

**Signature and seal of the Supplier:**  
For and on behalf of

\_\_\_\_\_  
Name of Authorized Representative